

Paying your Rent

by Bank Standing Order

Bank Standing Order form



ISLINGTON

Please complete parts 1 - 11 of the form and send it to the address shown below.

Standing Order Mandate

1 Reference (Your Rent Account number)

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(reference to be quoted, nine numbers starting with 1 or 0)

2

Name _____

Address _____

3

Name of Bank _____

Bank Address _____

Please pay **Barclays Bank,**
Sort Code **20-00-00**
account number **83619060**
London Borough of Islington Housing Rents a/c
quoting 9 digit reference in part 1 above

4 The sum of (amount in figures)

£ _____

5 Every: Week / Fortnight / Month (Circle one)

6 Starting on (Date)

Until you receive further notice from me / us

7 Name(s) of Account Holder(s)

8 Bank Sort Code

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9 Bank Account Number

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10 Signature(s)

11 Date



Payments made by Bank Standing Order will be credited to your service charge account within 3 working days of payment

Special instructions to banks and building societies

1. The reference quoted must contain 9 digits with no spaces
2. In case of enquiry please phone **020 7527 5162**
3. This cancels any previous order in favour of the beneficiary under this reference.

The bank will not undertake to

- (i) advise the payer's address to beneficiary
- (ii) make reference to Value Added Tax or other indeterminate element
- (iii) advise beneficiary of inability to pay
- (iv) request beneficiary's banker to advise beneficiary of receipt.

Send the completed form to:

Freepost RTHU-RRTZ-XRLS
Income Control DD
London Borough of Islington
Northway House
257 Upper Street
LONDON
N1 1RU

No stamp required